



Indira Gandhi National Open University
Regional Centre Jaipur

70/79-84, Patel Marg, Mansarovar, Jaipur-302020

T: 0141-2785730/2396427, F: 0141- 2784043;

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Dr. Mamta Bhatia
Regional Director

Dear Candidate,

Subject: Offer Letter for Admission to B.Ed. Programme – January 2019 session-reg.

1. **Congratulations!** We are happy to inform you that your name is in the **MERIT LIST** for admission to B.Ed. January 2019 session.
2. Your Category, Admission Counselling Date and Time is given in the **MERIT LIST**
3. Enclosed herewith are:
 - (a) Admission Form (**Annexure-1**)
 - (b) Certificate to provide facilities for Practical Work including Internship (**Annexure-2**)
 - (c) NCTE Authentication Certificate (**Annexure-3**)
4. Please attend counselling on the date and time given to you. You must arrange and submit your application in the following order:
 - i) A Demand Draft from any nationalized bank for Rs.50,000 (Rs. Fifty Thousand only) in favour of IGNOU payable at Jaipur towards the programme fee. Write your name, enrollment number, mobile number and programme name on the reverse of the Demand Draft.
 - ii) Admission form, duly filled in and signed with following duly attested documents:
 - a) High School/Secondary/Senior Secondary Mark Sheets and Certificates.
 - b) Graduation or Post-Graduation Mark Sheet and Certificates.
 - c) **Mark Sheet and Certificate of STC/BSTC which is recognised by National Council for Teacher Education (NCTE) and completed through Face to Face Mode.**
 - d) **A Certificate issued by the Institution where the candidate has pursued his/her teacher education programme through face to face mode stating that the Institution is recognised for offering the teacher education programme through face to face mode by NCTE, along with a copy of the recognition letter issued by NCTE to that institution. In case the recognition letter is not available, then a certificate issued by the Institution should contain the details of the letter number and date of issue of recognition/approval for offering the teacher education programme through face to face mode by the NCTE (Annexure-3).**
 - e) Original Certificate from the recognized Upper Primary/ Secondary/Higher/Senior Secondary Schools to provide facilities for Practical Work including Internship, **as per the format attached herewith (Annexure-2).**
 - f) Experience Certificate(s), if experience is claimed.
 - g) Original B.Ed. Entrance Examination Admit Card (Hall Ticket).
 - h) One passport size photograph (to be pasted on the blank Identity Card which will be provided at the time of counselling).
 - i) If you are offered seat under **“Reserved Category”** (SC/ST/OBC Non-Creamy Layer) merit list, it is mentioned on this offer. It is your responsibility to enclose all certificates including **“Caste Certificate”** and prove that you are eligible for admission under this category. If relevant certificates are not submitted, your admission is liable for rejection.

- j) OBC (Non-Creamy Layer) Certificate along with Income Certificate for claiming OBC (Non-creamy Layer) Seat, wherever applicable. The Certificate, not older than 3 years, should be in the format as given in the Student Handbook and Prospectus of the B.Ed. Programme. The annual income should not exceed Rs.8.00 lakhs per annum and only the central list should be followed
- k) Certificate of Physically Handicapped for claiming PH Category seat, with a minimum of 40% disability.
- l) War-widow Certificate for claiming War Widow Seat

Please bring your original certificates/mark sheets of High School/Secondary/Senior Secondary, STS/BSTC, Bachelor Degree, Post-Graduation Degree, if applicable, at the time of counselling for verification of attested certificates).

- iii) In case any change in the name (other than the one mentioned in his/her High School Certificate), then it is mandatory for the prospective learners to furnish legal evidence of having changed his/her name/surname while submitting the admission form, as given below:
 - a. Attested copy of the Notification in a daily newspaper notifying the change of name.
 - b. An attested copy of the Affidavit filed before the 1st Class Magistrate specifying the change in the name.
 - c. An attested copy of the Marriage Card/Marriage Certificate in case of women candidates for change in **Surname**.
 - d. Attested copy of the Gazette Notification reflecting the change of name/surname.

5. Please note the following:

“This offer of admission is provisional and is based on the documents in respect of qualification and other eligible criteria submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission.”

- i) Programme Study Centre will be allocated to you on the basis of your merit in the entrance test and choice of your preference subject to the availability of seats at the Programme Study Centre. In case you fail to attend Admission Counselling on the date and time on which you have been invited for the counselling, you will lose your choice of preference. The University will allot you the PSC as per the availability of Seats. No request of change of Study Centre will be entertained.
- ii) The Fee Receipt-cum-confirmation letter will be sent to you after the admission is finalized.
- iii) No interim queries will be entertained, please.
- iv) In case, you are unable to take admission, for any reason whatsoever, please inform immediately so that the candidate ranking next in order of merit can be granted admission.
- v) Medium & Course once opted will not be changed, at a later date.

You are advised to be present in person at the IGNOU Regional Centre Jaipur office on date & time mentioned, without fail. Bring acceptance from and all enclosures (attested and original wherever applicable) in the order given in the letter. If you do not come, your offer of admission will stand cancelled and your seat will be offered to the next person on the merit list. IGNOU will not be responsible for any postal delay. No further communication will be entertained.

With best wishes,

Yours truly,
Mamta Bhatia
Regional Director

Encl: as above



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Application Form for B.Ed. Admission January 2019 session

1. Programme Code	:	B.Ed.	Please Affix Your Current Passport Size
2. Enrollment No	:	
Photo			
3. Regional Centre Code	:	23	
4. Programme Study Centre Code	:	
5. State Code	:	23	
6. Medium Code	:	A1 English/B2 Hindi ()	
7. Date of Birth	:	_____	
8. Nationality	:	_____	
9. Sex	:	_____	
10. Category	:	A1-Gen/C3-ST/B2-SC D4-OBC (D4-A Creamy Layer/D4-B Non Creamy Layer) (_____)	
11. Territory Code	:	A1-Urban/B2-Rural/C3-Tribal(____)	
12. Marital Status	:	A1 Married/B2 Unmarried (____)	
13. Religion	:	A1(Hindu)/ B2(Muslim) /C3 (Christian)/ D4 (Sikh)/ E5 (Jain)/ F6 (Buddhist)	
(Please mention only code)		G7 Parsi/H8 Jews/I9 Others (____)	
14. Whether Minority	:	A1 Yes/B2 No (____)	
15. Social Status (Please mention only code)	:	A1Ex-serviceman/B2War Widow/C3 Not applicable (____)	
16. Whether Kashmiri Migrant	:	A1 Yes/B2 No (____)	

17. Name of Candidate (CAPITAL LETTER): _____

18. Father's/Husband's Name/Mother's Name: (CAPITAL LETTER): _____

19. Course Details:

First Year- Compulsory Courses		
Course Code	Course Title	Credit
BES-121	Childhood and Growing Up	4
BES-122	Contemporary India and Education	4
BES-123	Learning and Teaching	4
BES-124	Language Across the Curriculum	2
BES-125	Understanding Disciplines and Subjects	2
BESL-131	Workshop Based Activities-I	4
BESL-121	Reading and Reflecting on the Texts	2
BESL-122	Application of ICT	2
BESL-133	Internship-I	4
First Year- Optional Courses: Content Based Methodology Courses (select any two courses)		
BES-141	Pedagogy of Science	4
BES-142	Pedagogy of Social Science	4
BES-143	Pedagogy of Mathematics	4
BES-144	Pedagogy of English	4
BES-145	Pedagogy of Hindi	4

Course Opted (Mention Course Code)

- 1) _____
2) _____

Second Year- Compulsory Courses		
Course Code	Course Title	Credit
BES-126	Knowledge and Curriculum	4
BES-127	Assessment for Learning	4
BES-128	Creating an Inclusive School	2
BES-129	Gender, School and Society	2
BESL-132	Workshop Based Activities-II	4
BESL-123	Drama and Art in Education	2
BESL-124	Understanding the self and Yoga	2
BESL-134	Internship-II	12
Second Year- Optional Courses (select any one course)		
BESE-131	Open and Distance Education	4
BESE-132	Guidance and Counselling	4
BESE-135	Information and Communication Technology	4

Course Opted (Mention Course Code)

1. _____

20. Whether a person with disability : A1 Yes/B2 No (____)
If person with disability (please mention nature of disability) A1 Speech and Hearing Impairment/B2 Locomotor Impairment/C3 Visual Impairment/D4 Low Vision/E5 Any other, please specify.....(____)

21. Employment Status : A1 Unemployment/C3 Employed/E5
KVS (Please mention code only) Employee (____)

22. Relevant Qualifications (Which makes you eligible for the programme)

Bachelor Degree Programme (BA/BSC/BCOM/Others)

a. Qualification Code (005)

b. Main Subjects _____

c. Year of Passing _____

d. Division _____

e. % of Marks _____

Master Degree Programme (MA/MSC/MCOM/Others), if you have completed Master Degree)

a. Qualification Code (006)

b. Main Subjects _____

c. Year of Passing _____

d. Division _____

e. % of Marks _____

23. NCTE recognised Degree in Face to Face Mode

a. STC/BSTC and Others _____

b. Name of the

Institution/College _____

c. Year of passing _____

d. Division _____

e. % of Marks _____

24. Teaching Experience, if claimed

a. Name of

School _____

b. School Registration No _____

c. Period: From _____ to _____

25. Details of Fee:

Demand Draft No _____ Date _____ Amount _____ Bank

Name _____

26. Address for Correspondence (CAPITAL LETTER)

27. Mobile No _____

28. Email Id _____

DECLARATION BY APPLICANT

I hereby declare that I have read and understood the conditions of eligibility for the programme for which I seek admission. I fulfill the minimum eligibility criteria and I have provided necessary information in the regard. In the event of any information being found incorrect or misleading, my candidature shall be liable to cancellation by the University at any time and I shall not be entitled to refund of any fee paid by me to the University. Further, I have carefully studied the rule of the University as printed in the Prospectus and I accept them and shall not raise any dispute in future over the same rules.

Date: _____

Signature of Candidate

Affix photograph and enclose the following attested copies:

- i) Demand Draft
- ii) Certificates in support of your educational qualification
- iii) Experience Certificate wherever required
- iv) Category Certificate for SC/ST/Non-creamy layer of OBC/PH/Kashmiri Migrant/War Widow candidate wherever required
- v) Income Certificate for Non-creamy layer of OBC
- vi) Entrance Test Admit Card/Hall Ticket



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**CERTIFICATE TO PROVIDE FACILITIES FOR PRACTICAL WORK INCLUDING
INTERNSHIP**

The candidates are required to provide the certificate in original at the counselling form a recognized Secondary/Senior Secondary Schools to provide the Practical Work including Internship, as per the format given below:

Certificate to provide facilities for Practical Work including Internship

I hereby undertake that the School will provide facilities to
Mr/Ms. _____

_____ needed for carrying practical work including internship (4 weeks in first year and 16 weeks in second year) for the B.Ed. Programme. This is Upper Primary/Secondary/Higher/Senior Secondary School.

Signature of Principal/Headmaster/Headmistress

Place: _____

Date: _____

Name: _____

Name of the School _____

Registration No. of the School/Institution: _____

Address: _____

(To be produced on letterhead and bearing signature and seal of the principal /headmaster / headmistress)



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Regional Centre Jaipur**



AUTHENTICATION CERTIFICATE

(For NCTE recognized teacher education programme)

This is to certify that (Name of the student) had completed (Name of the Diploma) during the year

The Diploma Certificate No. Dated issued by (Name of University/Institute) is a full-time Face to Face programme and which is recognized and approved by NCTE.

**Signature of the Head
of Institute/ NCTE Authority**